

**DOCUMENT 00 11 16 - INVITATION TO BID**

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Prequalified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: New Facility for Shelby County Probation
  - 1. Project Location: Shelbyville, Indiana
- C. Owner: Shelby County  
Kevin Nigh, President of the Shelby County Board of Commissioners  
24 West Polk Street  
Shelbyville, IN, IN 46041  
Kevin.Nigh@co.shelby.in.us
- D. Architect: Architura Corporation  
9880 Westpoint Drive, Suite 400  
Indianapolis, IN 46256  
ck@archituracorp.com
- E. Project Description: Project consists of
  - 1. The project is a new Probation Building two stories above grade and located on property adjacent to the Shelby County Community Corrections Building, Polk St, Shelbyville, IN
  - 2. Work includes complete construction of a new steel super structure, concrete floor with metal deck and exterior infill metal stud w/ brick veneer 2 story building. Finished interior metal stud & gypsum board offices for the Probation Department and the County Health Department.
- F. Construction Contract: Bids will be received for the following Work:
  - 1. General Contract

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
  - 1. Bid Date: March 16, 2020
  - 2. Bid Time: 8:00 AM local time.
  - 3. Location: County Annex  
25 West Polk street  
Shelbyville, IN, Indiana 46176  
ATTN: Shelby County Board of Commissioners
- B. Bids will be thereafter publicly opened.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid (in the form of a bid bond) in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 60 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

1.4 PREBID CONFERENCE

A Prebid conference for all bidders will be held at the Shelby county government annex at 25 West Polk Street on March 2, 2020 at 10:00 AM, local time. Prospective bidders are strongly recommended to attend.

1.5 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after February 10, 2020 by purchasing directly from Integrity One Reprographics, 801 North Capitol Avenue, Indianapolis, Indiana 46204. 317.631.1000, or viewing online at <http://www.integrityoneplanroom.com/public.php>

1.6 TIME OF COMPLETION

- A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time.

1.7 BIDDER'S QUALIFICATIONS

- A. All bidders shall meet the qualification criteria as outlined in Section 001153 Request for Qualification and shall submit information showing compliance.
- B. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A 100% Performance Bond, for Labor and Material Payment, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

**END OF DOCUMENT 00 11 16**